

# Membership Sign-Up:

Here are the steps to sign up for a membership using the new Odyssey of the Mind system.

## 1. Select your Membership Type.

The screenshot shows the Odyssey of the Mind website's membership sign-up page. At the top is a navigation bar with links for HOME, MEMBER'S AREA, EVENTS CALENDAR, JOIN US, ASSOCIATION WEBSITES, and STORE. Below the navigation bar is a 'JOIN RENEW' button and a welcome message: 'Welcome to Odyssey of the Mind! We are so honored you are joining the OM™ family. Check out our membership options below. Once you become a member you will receive login information and instructions on how to download the current Long-Term problems and membership materials. Questions? Email [membership@odysseyofthemind.com](mailto:membership@odysseyofthemind.com).' Below this are two main options: 'Membership' and 'Volunteer', each with the OM logo. The 'Membership' section is expanded to show 'Membership Types:'. There are four categories: 'Standard' (red OM logo with '\*\*'), 'Additional' (blue OM logo), 'District Gold' (yellow OM logo), and 'District Platinum' (grey OM logo). Each category has a brief description. Below these are three more options: 'AD, RD, TD and IPC/PC' (blue OM logo), 'Odyssey Inclusive' (colorful OM logo), and 'Officials' (red OM logo with 'All Odyssey of the Mind Officials and volunteers.').

## 2. Begin filling out your membership application by entering a valid email address. This email address will be the username for your Odyssey of the Mind account.

The screenshot shows the email input form. At the top, it says 'Enter your email' with a red asterisk indicating it's a mandatory field. Below this is a 'Primary Email' input field with a red asterisk. A note below the field says 'Personal or Member school email address for regular correspondence.' Below the input field is a reCAPTCHA widget with the text 'I'm not a robot' and the reCAPTCHA logo. At the bottom right of the form is a 'Next' button.

**\*\* If you chose the Standard Membership, you will be asked if you are purchasing an individual or multiple (Bundle- up to 5) Memberships during this transaction.**

The screenshot shows the membership level selection form. At the top, it says 'Select membership level' with a red asterisk indicating it's a mandatory field. Below this is a section titled '\* Membership level' with two radio button options: 'Standard Individual Memberships - \$290.00 (USD)' and 'Standard Bundle Membership - \$290.00 (USD)'. Each option has a brief description of the subscription period and payment terms. At the bottom right of the form is a 'Next' button.

3. Fill out your first membership's information and the contact information for that school/organization.

Fill in application form Mandatory fields

School/Organization   
Enter your Association State/Country

Contact First name

Contact Last name

Address 1

Address 2

City/Town

State

County (US)

Postal Code

Primary Email   
Personal or Member school email address for regular correspondence.

Contact Country

Primary Phone   
Cell or Desk Phone #  
(Cell phone preferred - Desk / Home phone only if you prefer not to share cell phone #)

4. Enter your Association\* and Role\*\*.

\*An Association is the state or country that your school/organization is located. Domestic organizations are defined by State; International Associations are defined by country.

\*\* If you are not a volunteer and you are the school/organization contact for Odyssey of the Mind, please fill in "None".

#### Association and Location

Association (abbrev)

Assoc. Region   
If known.

US-based Association  No  
 Yes

Association Role  None  
 Association Director  
 Tournament Director  
 Problem Captain  
 Board Member  
 Regional Director

5. Enter the number of school/organization(s)\* and their information.

\*This application is for one school/organization. If you are signing up ONE school/organization, leave blank. If you would like to sign up more than one school/organization, tell us the number of additional applications you need. Example, if you are signing up 5 schools/organizations, enter the number 4 as they are the additional applications needed.

#### Member Info

Number of Schools: Standard  x \$290.00 (USD) = \$0.00 (USD)  
If no additional schools/organizations are needed, leave blank  
Standard Memberships needed in addition to the above entered membership, Qty 1-4  
The above membership entered is already included in your membership count.

\* School/Organization Type

Additional Memberships  x \$190.00 (USD) = \$0.00 (USD)  
More than one team wants to compete in the same problem and division- add an additional membership at a discounted rate.

Membership Number   
If known, please insert Member Number(s) from previous system.  
You can skip this if you are a new member or if you don't know.  
If multiple, please separate with commas.

Grade Levels   
Please notate the grade levels your school offers.

\* Membership Role  None  
 District/Multi-School Billing Contact  
 District/Multi-School Coordinator  
 School Organization Coordinator  
 School Organization Billing Contact

\* Organization Address 1   
Address information for billing/shipping  
Only complete if responsible for purchase and/or invoice payments.

Organization Address 2

\*\* If you chose the Standard Individual Membership and would like to purchase Additional Memberships at this time, use this section to purchase additional memberships. Additional Memberships are for teams that are from the same division that are solving the same problem.

#### Member Info

\* School/Organization Type

Additional Memberships  x \$190.00 (USD) = \$0.00 (USD)  
More than one team wants to compete in the same problem and division- add an additional membership at a discounted rate.

Membership Number   
If known, please insert Member Number(s) from previous system.  
You can skip this if you are a new member or if you don't know.  
If multiple, please separate with commas.

Grade Levels   
Please notate the grade levels your school offers.

\* Membership Role  None

6. Do you need to submit a Purchase Order? Check "Yes" and if you have a PO file, click the "Choose File" button  
If you are paying by credit card, check "No".

#### Payment Info

\* Do you need to submit a PO?  Yes  
 No

If yes, please submit here:  You can upload up to 20 files. Each file should be less than 20 MB.

PO Number   
Only whole numbers are accepted.

CLICK NEXT.

Cancel

Back

Next







## 7. Review and Confirm all entered information.


- If you submitted a PO click “Invoice Me”
- If you are paying via credit card, click “Pay Online”

**Review and confirm**

Level Standard Individual Membership - \$290.00 (USD)  
Bundle (up to 5 members)  
Subscription period: 1 year, on: July 1st  
No automatically recurring payments

Total amount: **\$290.00 (USD)**



   




## 8a. After you have reviewed and confirm all entered information is correct, continue to payment.

Home > My profile

### My profile

 [Profile](#) [Privacy](#) [Email subscriptions](#) [Member photo albums](#) [My event registrations](#)  [Invoices and payments](#) [Donations](#)

### Membership details

 Your application has been submitted and is being reviewed. It will be activated upon approval and receipt of payment.

## 8b. If paying by credit card, enter payment details here.





Click Pay.

Odyssey of the Mind  
<https://ootm.wildapricot.org/>

Credit card payment

2.2

Credit card number \*

mm \* / yy \*

Store card details for faster checkouts

Billing information

Address 1 \*

### Details

Invoice #00222 \$290.00

Membership application, Level: Standard Bundle Membership

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Total amount: \$290.00 (USD)

This site is protected by reCAPTCHA and the Google Privacy Policy and Terms of Service apply.

9. If you are purchasing multiple Memberships at this time, you can add their information here:
- The number of Bundled/Additional Memberships will automatically populate here.

## Membership details

**Membership level** **Standard Bundle Membership - \$290.00 (USD)**  
Bundle (up to 5 members)  
Subscription period: 1 year, on: July 1st  
No automatically recurring payments

**Membership status** **Active**

**Member since** **19 Aug 2024**

**Renewal due on** **1 Jul 2025**

Renew to 1 Jul 2026

## Bundle summary

**Bundle limit** **5**

**Used so far** **2**

**Your members** [Your Membership Name](#)

Add member

10. Once your membership is approved, you will receive a welcome email with getting started steps.
11. If you purchased memberships for more than one school/organization, you will be able to add additional member information in your Odyssey of the Mind account.